



REQUEST FOR QUALIFICATIONS FOR AVIATION AND ENGINEERING CONSULTING SERVICES FOR THE TOLEDO-LUCAS COUNTY PORT AUTHORITY

QUESTIONS RECEIVED TO DATE: APRIL 1 ,2024

1. Question: Can you confirm that we need to submit separate 25-page proposals for each discipline? (i.e. a 25-page submission for planning, a 25-page submission for engineering, etc). Or are we to submit one 25-page proposal that includes all disciplines we intend to submit on?

Answer: Qualification statements are limited to one 25-page proposal that includes all disciplines you intend to submit.

2. Question: Does proof of insurance count towards the 25-page limit?

Answer: Yes

3. Does history of pending/open claims count towards the 25-page limit?

Answer: Yes

4. Question: RFQ requests references/letters of recommendations. Do these letters count towards the 25-page limit?

Answer: Yes

5. Question: Our experience with the Detroit ADO is that they require on-call solicitations to specifically call out projects to be eligible for reimbursement. In many cases to allow projects to become eligible they have required a re-solicitation to include the specific project(s). Typically, including the airport's capital improvement plan as an attachment to the solicitation will meet their requirement. Are there any specific projects listed or an ACIP attached on this RFQ?

Answer: The full version of the RFQ and the CIP information is posted on our website at the following location: <https://www.toledoport.org/public-notice>

6. Question: For certain clients, it is their policy to not provide written letters of recommendation on their company letter head and will only provide their email and phone number for recommendations. Is it acceptable to submit only their contact information for those clients?

Answer: Yes, however, the intent of the RFQ is to receive the letters of recommendation including the email addresses and phone numbers as stated.

7. Question: Would it be permissible to include images in our *Section 4-Program Approach* that feature a zoom/enlarge button to show greater detail when the .pdf is reviewed electronically?

Answer: Even though the submittal is requested to be submitted electronically, members of the selection team may choose to printout the submittal for review and therefore the zoom/enlarge feature would not perform as you intended.

8. Is there a deadline for submitting questions on this RFQ?

Answer: Yes, the question deadline is Wednesday, April 3, 2024, at 9:00 am, local time.

END OF QUESTIONS TO DATE