

**ADDENDUM NO. 1**  
August 3, 2023

**RE: Parking Structures Restoration 2023**

**FROM:** Tina Perkins, Project Administrator  
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**TO:** Plan Holders

This Addendum forms a part of the Contract Documents and modifies the original Procurement Documents, as noted below. **Acknowledge receipt of this Addendum in the space provided on the Form Proposal within Bid Express.** Failure to do so may subject Bidder to disqualification.

**BID DOCUMENT CLARIFICATION**

1. **The Bid Opening remains scheduled for Thursday, August 10, 2023, at 10:00 am through Bid Express.**

**TIME AND PLACE FOR RECEIPT OF PROPOSALS**

- Sealed bids will be received through Bid Express, an online electronic bidding system until Thursday, August 10, 2023, at 10:00 am, at which time bids will be opened through the Bid Express website.
2. Pre-Bid Meeting
    - Agenda – SEE ATTACHED
    - Sign-in sheet – SEE ATTACHED

**QUESTIONS RECEIVED AT PRE-BID MEETING**

1. **Question:** Alternate 1 is an allowance for the purchase of light fixtures, will the contractor be responsible for installation?

**Answer:** No, the allowance is for the purchase of the light fixtures. Installation will be completed under a separate contract.

2. **Question:** Are there specific requirements for closures and traffic flow within the structures?

**Answer:** Yes, please see construction drawing G002 for specifics on construction phasing. TLCPA will work with the awarded contractor on traffic flow during construction.

3. **Question:** When is the contract award and completion expected?

**Answer:** TLCPA is anticipating presenting the bid results to the Board of Directors in August with contract signing immediately following approval. Project completion is intended for this construction season.

**END OF ADDENDUM NO. 1**

## **PRE-BID MEETING AGENDA**

**Project Location:** Port Lawrence Parking Structure at 227 N. Saint Clair St., and Superior Parking Structure at 334 N. Superior St., Toledo, OH

**Project Name:** Parking Structures Restoration 2023

*The following items are contained in the Bid Documents:*

- 1. Introductions**
- 2. Scope of Work:** The scope of work is identified in the Bid Documents.
  - a. Scope of Work
  - b. Review Drawings:
    - i. Plans and Details.
    - ii. Construction Phasing
  - c. Review Bid Form
- 3. Number of Alternates:** There is 1 Alternate on this project.
  - a. Bid Alternate 1
    - i. Allowance in the amount of \$25,000.00 to purchase light fixtures.
      1. This allowance is to be used only for the identified purpose and/or as deemed suitable to TLCPA. Balance of allowance funds at the end of the project will be credited back to the project.
- 4. Engineer's Estimate:** The Engineer's Estimate for the base bid and alternate one is \$353,100.00.
- 5. Project Duration:** The project duration is 90 calendar days from the notice to proceed.
- 6. Bid Express:** The Port Authority is pleased to announce that all construction bidding processes will be transitioning to the Bid Express ® service at [www.bidexpress.com](http://www.bidexpress.com).

The plans and bid proposal documents are available through Bid Express at:  
<https://www.bidexpress.com/businesses/66075/home>.

Contractors, sub-contractors, and suppliers can view and download information free of charge. Submission of a bid requires a payment to Bid Express per bid, or a monthly subscription for unlimited bidding. Bidders new to the electronic bidding system must first register on the Bid Express website ([www.bidexpress.com](http://www.bidexpress.com)). Registration is Free. It can take up to five (5) business days to process a Digital ID and it is highly recommended that a Digital ID be enabled 48 hours in advance of submitting an electronic bid. Bidders must plan accordingly. For additional guidance regarding electronic bidding, bidders must contact Bid Express directly. Each bidder shall be responsible for submitting its electronic bid before the bid deadline.

7. **Bid Date:** The project bid date is **August 10, 2023, at 10:00 am**, at which time bids will be opened through the Bid Express website.
8. **Bid Submission:** Electronic Proposals must be submitted on the form(s) included in Bid Express and shall be accompanied by a scanned copy of the certified check or an acceptable Proposal Bond with satisfactory surety specifying the Toledo-Lucas County Port Authority as the obligee, in the sum of not less than ten percent (10%) of the total proposal amount. Original cashier's check or certified check is required to be submitted to the Port Authority and postmarked same day as bid.
  - a. All Items on the Required Documents List indicated within Bid Express must be completed and included with the bid, or the bid will be considered non-responsive.
  - b. Substitutions: Bidders desiring to propose substitutions for the "Standards" specified shall list and include the amount to be added to or deducted from their bid on the Substitution Sheet within Bid Express.
9. **Bid Questions:** All bid questions shall be submitted through the Bid Express service by **August 3, 2023, at 10:00 am, local time**. Questions submitted after the deadline will not receive a response. All questions and answers will be visible for all bidders. If you have multiple questions, please ask them separately. If an Addendum is necessary, it will be issued prior to the Bid Date.
10. **Bonds:** Contractor is required to provide all bonds listed in the Bid Documents.
11. **DBE/MBE/WBE Requirement:** The DBE/MBE/WBE goal for the project is **15%**. Contractors are expected to put forth a good faith effort to meet this goal. The goal and assurance form along with the good faith effort affidavit is in the Required Documents list in Bid Express. All bidders are required to complete, notarize, and upload a scanned copy of these documents with their bid.
12. **Tax Exemption:** This project is tax exempt, and the successful bidder will receive a tax-exempt certificate with the contract.
13. **Wage Rates:** This project requires the State of Ohio Prevailing Wage Rates. All hourly wages paid for each trade must be in accordance with the rates shown in the Bid Express Documents.

