

Supplier Recruitment

The Port Authority's goal is to purchase the highest quality materials and services at the most competitive cost, delivered in a timely manner with a high level of customer service.



To start a business relationship with the Port Authority:

Complete the Supplier Registration by clicking the link above. The online application will ask you to include information regarding your small business enterprise (SBA), minority business enterprise (MBE), disadvantaged business enterprise (DBE), woman-owned business enterprise (WBE), veteran-owned enterprise or service-disabled veteran-owned enterprise certification.

Upon receipt, your business information will be reviewed and placed on the Port Authority's Supplier Database, enabling the Port Authority to locate and consider your business materials or services. Your registration will remain in the Port Authority's database for future requests.

If your product or service is needed, the purchasing staff will contact you with information regarding the next step in your provision of materials or services and other pertinent details.

What the Port Authority Looks for in Suppliers

Quality – The Port Authority sets high standards of performance for itself and the services it provides. The same is expected from its suppliers, in areas such as quality, responsiveness, and customer service commitments.

Customer Focus – The Port Authority wants to do business with companies that extend a high level of customer service.

Cost Savings – The Port Authority appreciates suppliers that continually look for ways to help lower its costs through savings in all areas.

Innovative Business Solutions – The Port Authority encourages companies that are willing to work toward continuous improvement and more efficient products and services to join its team of product and service providers.

Technology – The Port Authority looks favorably upon companies that take advantage of the use of technology to maintain a competitive edge and to maximize their responsiveness.

Diversity - Special consideration shall be given to small business enterprises, minority business enterprises, disadvantaged business enterprises, woman-owned business enterprises, veteran-owned enterprises or service-disabled veteran-owned enterprises which qualify on a relatively equal basis and those which can demonstrate a diverse workplace and/or evidence its own diversity plan.

What You Can Expect From Us

Information – The Port Authority will provide you with as much information as possible as to how the purchasing process works.

Fair Treatment – Processes are in place to promote equal and fair treatment to you and your company so that you may fully participate in the purchasing and contracting process.

Feedback – Upon request, the Port Authority will provide feedback regarding performance and other business-related issues.

[Click here for more information on our Diversified Contractors Accelerator Program \(DCAP\)](#)